

Illinois Arts Council & McLean County Arts Center Regranting Program Application for Financial Assistance 2010

General Eligibility and Deadline Information **Please keep this page for your records.**

The committee has determined the following list of priorities, in order of importance, with which they will determine the ranking of applications. Please address these carefully in your application. This year will again be highly competitive in terms of the number and quality of applications.

Applicants currently receiving Illinois Arts Council support must also submit a copy of any current IAC grant narratives to ensure Community Arts Access Grants are not overlapping existing IAC support.

Funding Priorities:

- Support the quality, quantity, promotion and visibility of arts for the community
- Increase access and outreach to the arts for underserved populations
- Foster collaboration among organizations and/or individual artists

Project Plan:

- Clarity in description of project
- Degree to which project fulfills its purpose
- Quality of planning and implementation

Collaboration:

- Collaboration among organizations and individuals
- Encourages and promotes cooperation and pooling of resources

Budget:

- Balanced proposed budget page
- Evidence of cash match and in-kind contributions
- Evidence of additional and alternative funding sources

Outcomes:

- Evidence of attainable, measurable and manageable outcomes

Organizational Capacity:

- Evidence of fiscal accountability of applicant
- History of sound management practices

Completeness of Application:

- All requested information provided by the deadline
- Prior grant final report or progress report submitted

The following items are not eligible for funding as explicitly stated in the McLean County Arts Center's Grant Agreement with the Illinois Arts Council:

1. Capital expenditures.
2. Permanent equipment
3. Out-of-state touring
4. Scholarships
5. Deficit Funding

You may not request more than \$2,500 in re-granting funds, and 50% of your proposed program's total budget must be matched by your organization or other sources.

Mail FIVE COPIES of the application and proof of non profit status to:

Regranting program
McLean County Arts Center
601 N. East Street
Bloomington, IL 61701

Your application must be postmarked by no later than February 10, 2010

Applicant will be notified of their awards by March 4, 2010

ALL FINAL REPORTS ARE DUE TO MCAC OFFICES BY October 1, 2010

GRANTEE agrees to submit to MCAC within three weeks (21 days) of the completion of the PROGRAM the following and no later than October 1, 2010 (whichever occurs first):

- **The evaluation report.**
- **Receipts or some other verification of cash expenditure of AIC/MCAC funds.**
- **At least THREE examples of printed promotional material indicating Illinois Arts Council and McLean County Arts Center support, including supplied agency logos.**

In addition, GRANTEE agrees to comply with any subsequent requirements, which may be adopted by MCAC with respect to grant reporting. Failure to submit timely and acceptable reports will jeopardize the receipt of future funds from MCAC.

For more information please call MCAC at 309/828-0011 x204 by E-Mail at info@mcac.org

McLean County Arts Center Regranting Program Application for Financial Assistance 2010

Part I. General Information

Organization: _____

Mailing Address: _____

Telephone: _____ Contact Person: _____

Date of NFP Incorporation: _____ Dates of Fiscal year: _____

E-Mail of Organization: _____

Website: _____

Check the one program area which best describes this application:

- | | | |
|---|---|--|
| <input type="checkbox"/> Arts in Education | <input type="checkbox"/> Local Arts Agency | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Choral/Music/Opera | <input type="checkbox"/> Media Arts | <input type="checkbox"/> Visual Arts |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Multi-Disciplinary | <input type="checkbox"/> Ethnic/Folk Arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Symphony/Ensembles | <input type="checkbox"/> Other, please specify |

Part II: Financial Data

Please supply figures for the proposed program's budget. If the proposed program was not executed in 2009, please provide projected budget only.

	2009	Projected 2010
Organization Annual Budget:	_____	_____

Requested Program Budget:	_____	_____
---------------------------	-------	-------

Regranting Funds Requested: (limit of \$2,500)	_____	_____
---	-------	-------

NEW: Please provide five photocopies of "Corporation File Detail Report" indicating your organization's status as a non-profit in good standing. This is available from the Secretary of State's office at www.cyberdriveillinois.com

Part III: Audience Information

Please provide information on audience size for both the entire season and the proposed program

	2009	Projected 2010
Total attendance for the entire year:	_____	_____
Number of events or programs for proposed program:	_____	_____
Total Attendance for proposed program :	_____	_____
Number of Children in Attendance:	_____	_____

Part IV: Description of proposed program

Name of Program: _____

Date, Time, Location of Program: _____

Is the program/project open to the public? _____

In what ways will the program be publicized? _____

Program Administrator(s): _____

Has your organization received funding from the MCAC in the past?

Yes

No

Has your organization applied to the Illinois Arts Council or other regrating agency for the same program?

Yes

No

Number of McLean County artists participating in this program: _____

Number of Volunteers participating in this program: _____

Do you have paid staff? If so, FT: _____ PT: _____

Organization's Mission Statement:

Description of proposed program (ATTACH DESCRIPTION):

- ✓ If your organization has participated in this program before, describe or document the details of the program. Explain how the organization will assure the proposed program will maintain high artistic quality. (Up to three resumes, syllabi or agenda may be attached). Address the enhancements to the existing program, if requested funding is approved.
- ✓ If this is a new program, describe the program in detail. Explain how the organization will assure the proposed program will maintain high artistic quality. (Up to three resumes, syllabi or agenda may be attached).
- ✓ ARTISTIC QUALITY IS A PRIORITY OF THE REGRANTING PROGRAM.

MCAC Regranting Program 2010

Is there anything about the proposed program that you consider innovative? While this is not a requirement for funding, one of the priorities of the regranting program is artistic innovation. Proposals for largely repeated events are likely to receive a lowered funding priority.

Document or describe your organization's ability to complete the proposed project. Include a history of the organization and detail success. Describe programs that you have done in the past, which are similar to the proposed project. You may attach a second sheet for this narrative, if necessary. You may also attach a maximum of three supported documents (program flyers, press clippings, etc.) The demonstrated and projected ability of the organization to successfully complete the proposed project is a priority of the regranting program.

Part V: Audience

Describe the diversity of the project audience for your proposed project. The audience diversity is a primary of the regranting program.

Describe the needs of the projected audience for your proposed project. Would you consider the project audience underserved by existing programs? Include the number of minority, low income, disable and rural people that will benefit from your project. Audience need is a primary priority of this regranting program.

How will the proposed program make up the difference if your anticipated cash income sources are not met or if the organization receives no funding, or less than full funding from the regranting program? Will the project be abandoned? *Financial need is a lower priority of the regranting program.*

Additional Comments:

Part VI: Program Budget

Expenses- please summarize the program’s expenses by category. (Program materials, supplies, equipment rental, marketing and advertising, etc.) Indicate how much of each category’s expenses will be paid by the McLean County Arts Center Grant for which you are applying. Remember to include in-kind contributions by volunteers and members.

Category	MCAC	Applicant	Total
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<i>Total</i>	\$	\$	\$

Income- Summarize below the program’s income by source. The income line should, of course, be equal to the expense line in part VI A. McLean County Arts Center Grant line must be no more than 50% of the total income.

Source	Income
Applicant’s Cash	\$
In-kind Contributions	\$
McLean County Arts Center Grant	\$
Total Income	\$

Illinois Arts Council & McLean County Arts Center Community Art Access Grant Final Report

Final Report

Name of individual completing this report:

Organization Name:

Address:

City, State, Zip:

Type of Not-for-Profit:

State House Legislative District:

State Senate Legislative District:

U.S. Congressional District:

Amount Requested:

Amount Awarded:

Number of Individuals served:

Number of Children served:

Number of Participating Artists:

Brief description of project as realized
(on separate page):

Name (please print)

Signature

Date

GRANTEE agrees to submit to MCAC within three weeks (21 days) of the completion of the PROGRAM and no later than *October 1, 2010 (whichever occurs first)*:

- 1) This EVALUATION REPORT.
- 2) Receipts or some other verification of cash expenditure of AIC/MCAC funds.
- 3) **At least THREE examples of printed material indicating IAC/MCAC support as indicated in contract.**

In addition, GRANTEE agrees to comply with any subsequent requirements, which may be adopted by MCAC with respect to grant reporting. Failure to submit timely and acceptable reports will jeopardize the receipt of future funds from MCAC.

We are able to provide these grants to you because of the support from our state government. We have provided a letter template for you to send to your local congress representative which expresses your appreciation for their continuing support. This will ensure our continued ability to support your future endeavors. Feel free to add your own comments and thoughts. These letters must be sent, with additional copies addressed to our offices, before checks will be issued.

Please mail the letter to:

Hon. Daniel Brady
State Representative District 88
202 N. Prospect Suite 203
Bloomington, IL 61704-7903

Hon. Bill Brady
State Senator District 44
2203 Eastland Drive #3
Bloomington, IL 61704-7911

The Honorable Governor Pat Quinn
207 State House
Springfield, Illinois 62706

Date

Name

Address, Street

City, State, Zip

Dear Representative _____,

The (your program title) has just completed its (fifth successful year) with a fun filled(weekend) of (exciting activities) for individuals and families in this region. As we reflect on (the past five years) and look forward in hopes of an even more successful future, we could not do so without taking a moment to thank our government officials and legislative leaders. Thank you for the support provided for the arts and humanities in Illinois!

We could not have provided such a program without the funding support we received from the Illinois Arts Council and the McLean County Arts Center, which is made possible through grants from the National Endowment for the Arts.

Although the amounts we receive may seem small compared to many larger programs in the state, the (\$amount) that we received from the McLean County Arts Center makes all the difference in the world in the Midwest Illinois region. We know that the (number) participants at our event truly appreciate the programming we can do with this funding.

Please continue to support the arts funding of cultural programming and thanks for your support of arts and humanities funding in downstate Illinois

Sincerely,